Quick Start Guide

BVP - Video access control Panel

1 Entering Administrator mode

The default Administrator Password is 999999. To enter the administrator mode, do the following

* 9 9 9 9 9 9 # (Flashing LED Bell button)

2 Entering Public original Password

The Public original password is set by default to **123456**. This will grant access by doing the following

1 2 3 4 5 6 #

3 Changing Administrator password

a)   Enter *Administrator mode (see 1)*
b)   Enter **"0"** to make administrator changes
c)   Enter **"77"** for administrator password location and press **"#"** to confirm
d)   Enter new 6 digit administrator password and press **"#"** to confirm
e)   Re-enter new 6 digit administrator password and press **"#"** to confirm
f)   Press "*****" to finish programming

Example: 0 77 # XXXXXX # XXXXXX # *

4 Changing Public Original Password

a)   Enter Administrator Mode (see 1)
b)   Enter "**0**" to make administrator changes
c)   Enter **"11"** for public original password location and **"#"** to confirm
d)   Enter new 6 digit Public password and press **"#"** to confirm
e)   Re-enter new 6 digit public password and press **"#"** to confirm
f)   Press "*****" to finish programming

Example: 0 11 # XXXXXX # XXXXXX # *

5 Perform a factory reset

a)   Enter Administrator Mode (see 1)
b)   Enter **"0"** to make administrator changes
c)   Enter **"99"** for factory reset location and **"#"** to confirm
d)   Enter "*****" to finish programming

Example: 0 99 # *

6 Adding Card

a)   Enter Administrator Mode (see 1)
b)   Enter **"1"** for adding card location
c)   Enter "**001**" - "**199**" for card location and "**#**" to confirm
d)   Present card
e)   Press "*****" to finish adding card
f)   Go back to step **b)** to add more cards or press "*****" to finish programming

Example: 1 YYY # (PRESENT CARD) * *

7 Deleting a user (Missing Card)

a) Enter Administrator Mode (see 1)
b) Enter **"2"** for deleting a user location
c) Enter location number of missing card and press **"#"** to confirm
d) Press "*****" to finish deleting user
e) Go back to step **b)** to delete more userss or press "*****" to finish programming

Example: 2 YYY # ***** *****

8 Deleting a user (Card present)

a) Enter Administrator mode (see 1)
b) Enter **"2"** for deleting a user location
c) Present Card
d) Press "*****" to finish deleting user
e) Go back to step **b)** to delete more users or press "*****" to finish programming

Example: 2 PRESENT CARD ***** *****

9 Delete All Users

a) Enter Administrator Mode (see 1)
b) Enter **"2"** for deleting a user location
c) Press **"88"** for all users and **"#"** to confirm
d) Press "*****" to finish programming

Example: 2 88 # *****

10 Changing Unlock Time

a) Enter Administrator Mode (see 1)
b) Enter **"4"** for unlock time location
c) Enter **"01"** – **"99"** for number of seconds and **"#"** to confirm
d) Press "*****" to finish programming

Example: 4 05 # ***** *(Door unlocked for 5 seconds)*

11 Change Pin Using Card

a) Enter *****
b) Read Card
c) Enter old pin (Default is **"0000"** and **"#"** to confirm
d) Enter new pin and **"#"** to confirm
e) Re-enter new pin and **"#"** to confirm

Example: * READ CARD ZZZZ # NNNN # NNNN #

Note: to do this, you do not need to be in Administrator mode, but you need a card which has been added as described in step 6

12 Choosing Unlock Modes

There are 3 Unlock modes that can be used to gain entry. And here are how to choose the appropriate one

a) Enter Administrator Mode (see 1)
b) Enter **"3"** for unlock mode location
c) Enter
   1. **"00"** for card only
   2. **"01"** for card or pin
   3. **"02"** for card and pin
   And press **"#"** to confirm
d) Press "*****" to finish programming

Example: 3 00 # ***** *(For card only)*