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# **Quick Start Guide**



# DC90SS - stand alone access control keypad

#### 1. Initial setup

When powering up unit for the first time, wait 60 seconds or press 1 2 # to stop the keypad beeping.

#### 2. Entering Programming mode

Before you add or delete users, you must be in Programming Mode, to do this use default master code. 0 0 0 0 \*\* (Solid amber LED)

Example: 0 0 0 0 \* \*

#### 3. Changing Master Code

Enter Programming Mode (See Section 2) Enter "01" for master code location Enter new 4 digit Master code Press "#" to confirm Press "\* \*" to finish programming **Example: 01 MASTER CODE # \* \*** 

#### 4. Adding Cards (or tokens) only

- a. Enter Programming Mode (See Section 2)b. Enter "10" for output 1 relay
- c. Enter "1" for programming card only
- d. Press "001" to set token's location
- e. Present token to reader
- f. Press "#" to confirm
- Press "\* \*" to finish programming

Example: 10 1 001 READ TOKEN # \* \*

#### 5. Adding PIN only

- a. Enter Programming Mode (See Section 2)
- b. Enter "10" for output 1 relay
- c. Enter "2" for programming PIN only
- d. Press "001" to set PIN's location
- e. Enter 4 digit user code f. Press "#" to confirm
- g. Press "\* \*" to exit programming
  - Example: 10 2 001 USER CODE # \* \*

## 6. Adding Card (token) + PIN

- a. Enter Programming Mode (See Section 2)
- b. Enter "10" for output 1 relay
- c. Enter "3" for programming PIN only
- d. Press "001" to set location
- e. Present token to reader
- g. Enter 4 digit user code
- h. Press "#" to confirm

i. Press "\* \*" to finish programming Example: 10 3 001 READ TOKEN USER CODE # \* \*.

#### 7. Setting the lock opening time

- a. Enter Programming Mode (See Section 2)
- b. Enter "51" for output 1 relay
- c. Enter number of seconds,"5" for 5 seconds
- d. Press "#" to confirm
- e. Press "\* \*" to finish programming Example: 51 5 # \* \*

#### 8. DAP Direct Access to Programming

- a. Turn off power to keypad for 1 minute.
- b. Turn power back on
- c. Press Egress button (Short terminals 11 & 12)
- d. Press "2828" DAP code
- e. Press "\* \*"

The Keypad is in programming mode and you can proceed to change the master code as in step 2.

### 9. Automatic/Manual Entry Mode

Auto entry mode allows you to disable the "#" key on entry a. Enter programming mode (See Section 2)

- b. Enter "70" for Entry mode adjustment
- c. Enter "1" for Auto or "2" for manual
- d. Press "#" to confirm
- e. Press "\* \*" to exit programming

Example 1: 70 1 # \* \* (Auto) Example 2: 70 2 # \* \* (Manual)