B

Art 1456B

CE

| + | - |
40-56 Vdc

SOLO CON CAVO ROSSO COMELIT 2E7T000500
ONLY WITH COMELIT RED CABLE 2E7T000500

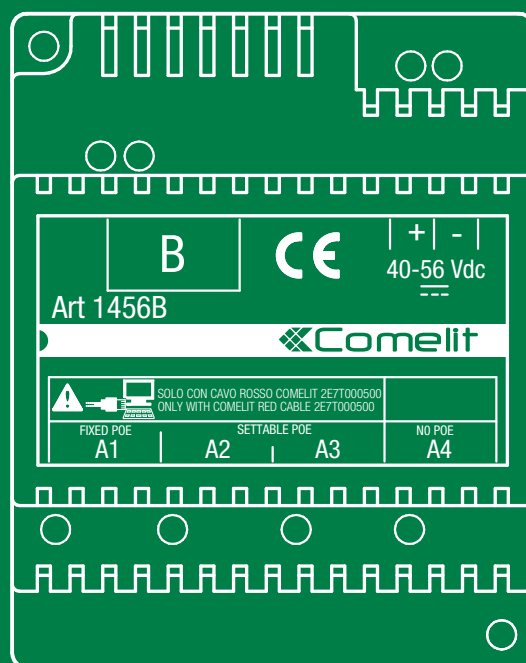| FIXED POE	SETTABLE POE		NO POE
A1	A2	A3	A4

Apartment block administrator Art.1456B
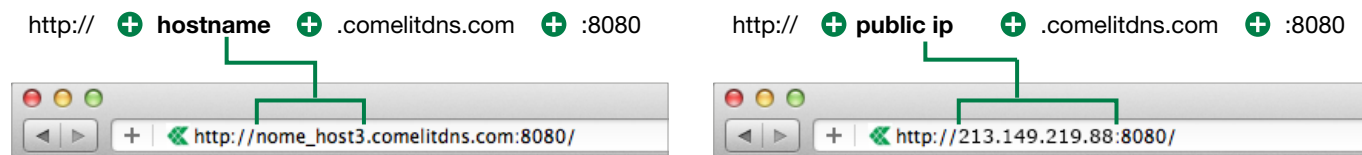
Comelit®
Passion. Technology. Design.

Table of contents

How to configure devices and apartments

1) Connect to the device via the internet

✓ You must be connected to the internet.

✓ You need to know the hostname (ask your installer).

✓ You need to know the access password (ask your installer).

1. In the address bar, enter the **hostname** followed by .comelitdns.com:8080, or the **public IP address** followed by :8080, as in the following examples:

http:// ➕ **hostname** ➕ .comelitdns.com ➕ :8080   http:// ➕ **public ip** ➕ .comelitdns.com ➕ :8080

http://nome_host3.comelitdns.com:8080/   http://213.149.219.88:8080/

2. From the keypad, press Enter (⏎ Enter).

» *If the operation is completed successfully, a page similar to the following will appear*
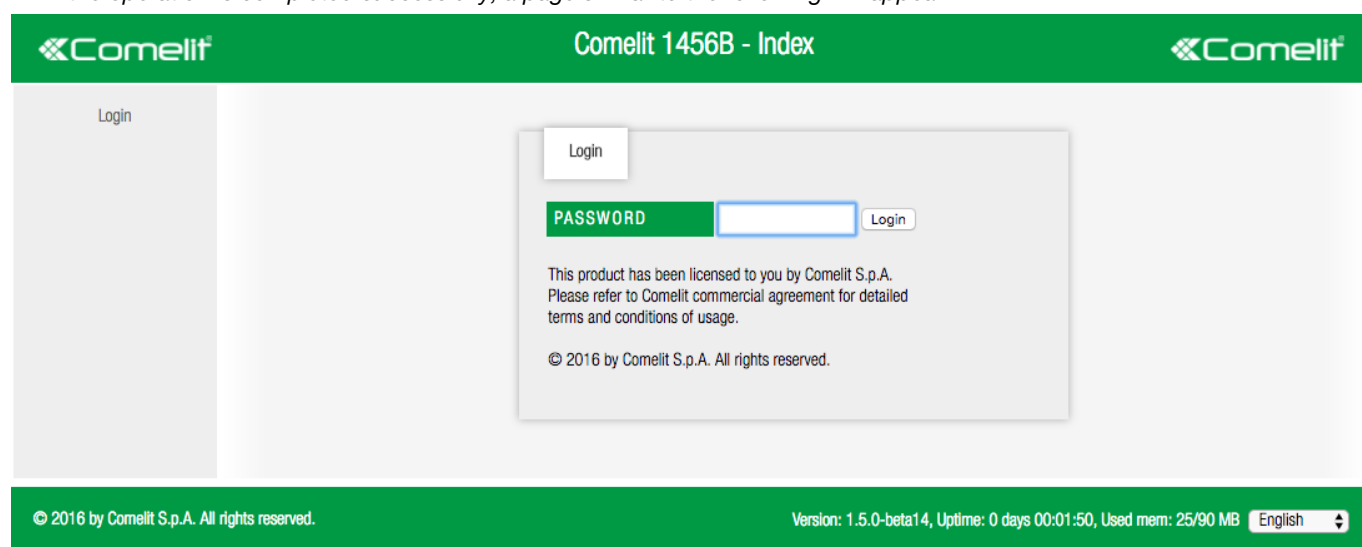
3. Select the desired language from the drop-down menu
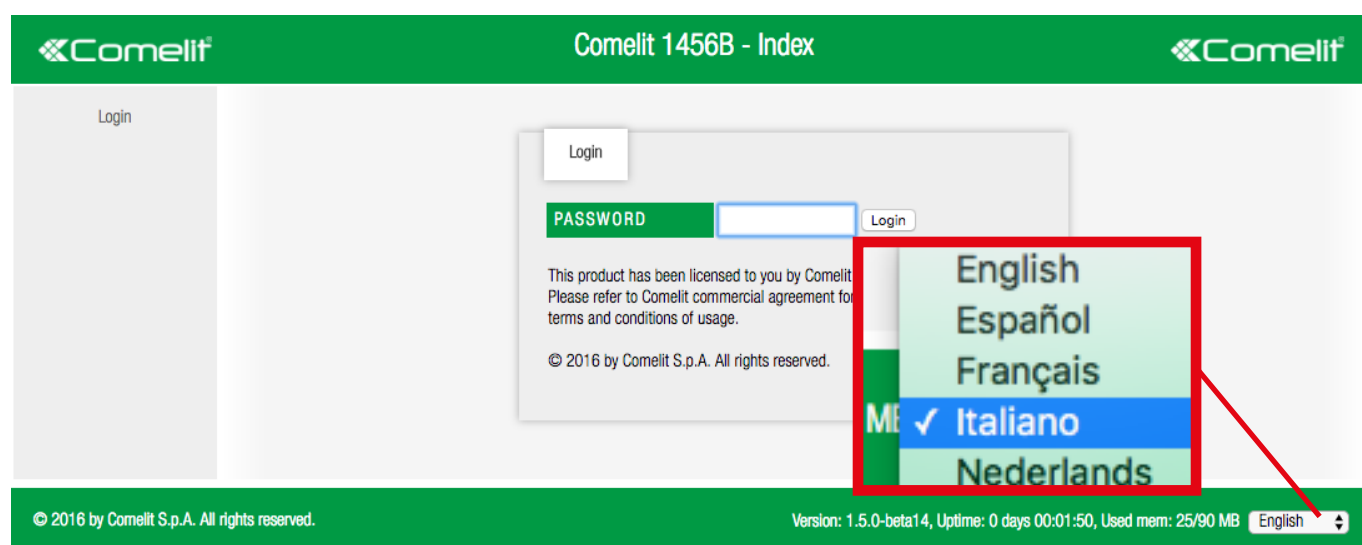
2) Log in

1. Enter the Administrator password provided by your installer (default=admin) and press the Login button to access the configuration pages.

» *If the operation is completed successfully, a page similar to the following will appear*

3) Password change

▶ Press **"Password change"** to open the password management window.

1. Enter the correct password (default=admin).
2. Enter the new password.
3. Enter the new password again to confirm.
4. Press **"Password change"** to change the password.

» *On completion of the operation a confirmation message will be displayed.*

Suggestions on how to create a secure password:

- *The password must be at least 8 characters long.*
- *The password should not contain any complete words.*
- *The password should be different from any previously used password.*
- *The password should characters of different types: lower case letters (a, b, c...), Upper case letters (A, B, C...), numbers (1, 2, 3...) and symbols (%, $, & ...).*

4) Managing and configuring apartments

From the apartments page you can enable/disable an apartment and edit their configurations.

▶ Press **"Apartments"** to open the apartments management page.

Enabling / Disabling an apartment

▶ The apartment block administrator can enable/disable the license of each apartment by ticking/unticking the relative box.
example of an enabled apartment:

#	VIP ADDRESS	DESCRIPTION	DIRECTORY	RESET	USERS
☑ 1	00000001	John Smith	Directory 1 ◆	Full Reset	Users

Apartments configuration

▶ Click in the field **description [a]** if you wish to edit the description of the apartment and press "save" to save the description.

▶ Select from the pull-down menu the **Directory [b]** you wish to associate with the apartment.

5) Management and configuration of users (devices)

From the users configuration page you can enable/disable individual devices and edit their configurations.

▶ In the **Apartments** page press **users** to configure devices of a specific apartment.

Enabling / Disabling a device

▶ To enable/disable a device, tick/untick the relative box.

Editing user contact information

▶ Click inside the green fields to edit/add descriptions/telephone numbers and press save to save the configuration.

A telephone must be entered for each active telephone.

⚠️ *With some telephone service providers it is necessary to enter the national dialling code (for example: +39)*

Creating and sending credentials for automatic configuration of the Comelit App

1. Press **Generate activation code**, to create the activation code for the user for whom you want to enable use of the App.

2. Press **Prepare file for apps** to download the automatic configuration file with the extension .mug (e.g.: user_John_Smith. mug) to the downloads folder on your computer and to create automatically a new email message with the destination address (email of the apartment manager) and the subject field already filled in.

    If an email client program is not available: prepare the email manually, entering the indications on where to find the application and how to install it.

3. Attach the configuration file downloaded in point "1". (for example: user_John_Smith.mug)

4. Send.

#	DEVICE TYPE	STATUS INFO		DESCRIPTION	CONTACT EMAIL	CONTACT PHONE	BACKUP OF
☑ 1	Internal Unit	-	-	John Smith	Click to edit	☎ Click to edit	-
☑ 2	Apps	⚪ Not Activated	Generate activation code	Mary Smith	arrdvdfb@comelit.it	☎ Click to edit	-
☑ 3	Apps	⚪ Not Activated	Generate activation code	John Smith	j.smith@comelit.it	☎ 03312345678	-
☑ 4	Phone	🟢 Phone to call	☎ 03312345678	John Smith	Click to edit	☎ Click to edit	-
☐ 5	-	-	-	-	-	-	-
☐ 6	-	-	-	-	-	-	-
☐ 7	-	-	-	-	-	-	-
☐ 8	-	-	-	-	-	-	-
☐ 9	-	-	-	-	-	-	-
☐ 10	-	-	-	-	-	-	-

⚠ *N.B.: every App has its own access credentials, it is therefore necessary to repeat the procedure for creating and sending credentials for each user.*

ViP Directories

In the *"ViP Directories"* configuration page you can create, edit and clone directories.

Each directory can contain different types of entry: Intercoms (addresses of apartments or individual devices), Switchboards (CPS), Cameras, Inputs, Actuators, Lock releases, Lock release actions, Additional Actuators.

√ Connect to the web pages as described in "Connection to the configuration web pages" and access the page **"ViP Directories"**

Creating a new directory:

1. Press **Add new [a]**.

2. Assign a description by completing the relative form **[b]**.

3. Tick **"define if apps can edit... "[c]** to allow editing of the copies of the directory saved in applications.

Add a new entry to an directory

1. Select from the pull-down menu the directory to which you wish to add a new entry **[d]**.

2. Press **"Add new entry" [e]** in the desired section(Switchboards (CPS), Cameras, Inputs, Actuators, Lock releases, Lock release actions, Additional Actuators)

Intercoms

▶ Configure the call to an entire apartment or to an individual device within the apartment, by completing the following fields:

Name	Enter the description.
Address	Enter the ViP address
Subaddress	Choose whether to register the entire apartment, only the master (main) monitor or a slave (secondary) monitor, as required.
Emergency calls	Tick "Used for emergency call" to configure a priority emergency call to the selected ViP address (on the App the contact will be identified by a red cross) **N.B. only 1 emergency contact can be set**
Delete	Press to delete the entry

Switchboards (Cps)

▶ Configure the call to a switchboard by completing the following fields:

Name	Enter the description
Address	Enter the ViP address
Emergency calls	Tick "Used for emergency call" to configure a priority emergency call to the selected ViP address (on the App the contact will be identified by a red cross) **N.B. only 1 emergency contact can be set**
Delete	Press to delete the entry

Cameras

▶ Configure the self-ignition of a camera by completing the following fields:

Name	Enter the description
Address	Enter the ViP address
Camera	Select the desired camera.
Delete	Press to delete the entry

Inputs

Configure the activation of an input by completing the following fields:

Name	Enter the description
Address	Enter the ViP address
Delete	Press to delete the entry

Actuators

▶ Configure the activation of an actuator (Generic actuator, Shutter, Door, Lighting..) by completing the following fields:

Name	Enter the description
Address	Enter the ViP address
Module number	Enter the number of the actuator module (choose between "onboard" or from 1 to 10)
Output number	Enter the number of the relay (1 or 2) or the expansion number (from 1 to 10) that you wish to control
Delete	Press to delete the entry

Lock-release

▶ Configure the activation of the lock-release relay by completing the following fields:

Name	Enter the description
Address	Enter the ViP address
Output number	Enter the number of the output you want to control.
Delete	Press to delete the entry

Lock-release Actions

▶ Configure the **Lock-release button**, by completing the following fields:

Action	Select from the pull-down menu: **disabled:** to disable the button **peer:** to control the relay of the external unit in communication **fixed-addr:** to control a specific relay
Address (for disabled fixed-addr only)	Enter the ViP address
Output number	Enter the number of the output from 1 to 3 that you wish to control (relay 3 is available only for device 3454S)
Delete	Press to delete the entry

Additional Actuators

▶ Configure the **Additional Actuator button** to control of an extra action during a call through the activation of an additional relay, completing the following fields:

Activated	Tick this option to enable the Additional Actuator button.
Address	Enter the ViP address
Module number	Enter the number of the actuator module (choose between "onboard" or from 1 to 10)
Output number	Enter the number of the relay (1 or 2) or the expansion number (from 1 to 10) that you wish to control
Delete	Press to delete the entry

Special functions

Resetting the installer password

▶ In the **"Password change"** page, press **Reset password** and confirm, if you want to reset the installer password to the default value (default=comelit)

Enabling/disabling installer web access

▶ In the **"Password change"** page, enable/disable installer web access from the pull-down menu.

Resetting apartment configurations

▶ In the **"Apartments"** page. press **Full reset** if you want to permanently delete the configuration of the corresponding apartment

» *this operation deletes all the descriptions and and all the sensitive data (email addresses, telephone numbers, passwords...)*

» *system configurations will be maintained: ViP address of the apartment and the slave devices that can be activated (internal units, applications).*
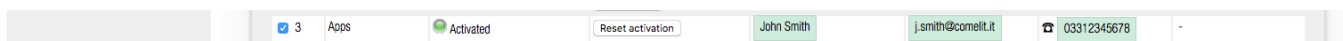

Exporting configurations

▶ In the **"Apartments"** page, press **Apartments/Users/Act. Codes** to export the relative configurations in .csv file (which can be opened from a spreadsheet management program such as MS Excel).

How to identify if a telephone or an app is active

In the device configuration page (see: **"5) Management and configuration of users (devices)"**) a green circle indicates that the application or telephone has been activated, while a grey circle indicates that the application or telephone has not yet been activated; the circle does not indicate whether the device is currently connected, but only if the activation was completed successfully.